



# Newton-Trelawney Property Management

## PREQUALIFICATION STATEMENT FOR PROVISION OF SERVICES RELATED TO DIFFERENT TRADES

### THE CONTENTS OF THIS STATEMENT ARE CONFIDENTIAL

Important Note: In order to prequalify, some trades will require filling-in an additional questionnaire

### SECTION A: AREA OF EXPERTISE OF THE FIRM ATTEMPTING TO PREQUALIFY

Please indicate ALL areas that apply to the prequalifying firm (the "Firm"):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> 3rd Party Utility Billing               | <input type="checkbox"/> Energy Conservation Contracting    | <input type="checkbox"/> Irrigation Systems Maintenance             |
| <input type="checkbox"/> Accountants / Auditors                  | <input type="checkbox"/> Engineers, Building Science        | <input type="checkbox"/> Lawyers                                    |
| <input type="checkbox"/> Acoustical Consultants                  | <input type="checkbox"/> Engineers, Electrical              | <input type="checkbox"/> Lighting Supplies                          |
| <input type="checkbox"/> Air Balancing Contractors               | <input type="checkbox"/> Engineers, Environmental           | <input type="checkbox"/> Locks/Doors Supply/Repair/Maintenance      |
| <input type="checkbox"/> Air Filters Supply                      | <input type="checkbox"/> Engineers, Mechanical              | <input type="checkbox"/> Odor Control                               |
| <input type="checkbox"/> Appliance Supply/Maintenance            | <input type="checkbox"/> Engineers, PA / RFS                | <input type="checkbox"/> Painting/Plastering Service                |
| <input type="checkbox"/> Asbestos Remediation Consulting         | <input type="checkbox"/> Engineers, Structural              | <input type="checkbox"/> Parking Control/Enforcement                |
| <input type="checkbox"/> Asbestos Removal                        | <input type="checkbox"/> Enterphone Systems Maintenance     | <input type="checkbox"/> Pest Control                               |
| <input type="checkbox"/> Asphalt Repairs                         | <input type="checkbox"/> Exercise Equipment Supply/Service  | <input type="checkbox"/> Plumbing Repairs/Maintenance               |
| <input type="checkbox"/> Audio Visual Devices Supply/Maintenance | <input type="checkbox"/> Fences Supply/Maintenance          | <input type="checkbox"/> Pool/Spa Maintenance                       |
| <input type="checkbox"/> Awnings Supply/Maintenance              | <input type="checkbox"/> Fan Coil / Heat Pump Maintenance   | <input type="checkbox"/> PRV Installation/Maintenance               |
| <input type="checkbox"/> Back Flow Preventer Maintenance         | <input type="checkbox"/> Fire Alarm Systems Consulting      | <input type="checkbox"/> Radio Sets Supply/Maintenance              |
| <input type="checkbox"/> Balancing Air Systems                   | <input type="checkbox"/> Fire Alarm Systems Maintenance     | <input type="checkbox"/> Renovation/Decoration Contracting          |
| <input type="checkbox"/> Balancing Water Systems                 | <input type="checkbox"/> Fire Alarm Systems Monitoring      | <input type="checkbox"/> Restoration Contracting                    |
| <input type="checkbox"/> Barbeque Supply/Maintenance             | <input type="checkbox"/> Fire Hydrants Maintenance          | <input type="checkbox"/> Roof Anchors Design/Installation           |
| <input type="checkbox"/> Bicycle Racks Supply/Maintenance        | <input type="checkbox"/> Fire Plan Consulting               | <input type="checkbox"/> Roof Anchors/Systems Inspection            |
| <input type="checkbox"/> Carpet Cleaning                         | <input type="checkbox"/> Fire Mats Supply/Maintenance       | <input type="checkbox"/> Roofing Consulting                         |
| <input type="checkbox"/> Carpet Dyeing/Repairs                   | <input type="checkbox"/> Flooring Supply/Repairs            | <input type="checkbox"/> Roofing Contracting                        |
| <input type="checkbox"/> Catch Basin Cleaning                    | <input type="checkbox"/> Garage Cleaning                    | <input type="checkbox"/> Security Systems Consulting                |
| <input type="checkbox"/> Chimney Cleaning                        | <input type="checkbox"/> Garage Door Maintenance            | <input type="checkbox"/> Security Systems Supply/Maintenance        |
| <input type="checkbox"/> Cleaning, Emergency/Flood Service       | <input type="checkbox"/> Garage Line Painting               | <input type="checkbox"/> Security Personnel Staffing                |
| <input type="checkbox"/> Cleaning, General Service               | <input type="checkbox"/> Garage Ramp Repairs/Maintenance    | <input type="checkbox"/> Sheet Metal/Welding Service                |
| <input type="checkbox"/> Cleaning Supplies                       | <input type="checkbox"/> Garbage Chutes/Comp. Rep./Maint.   | <input type="checkbox"/> Signs Installation                         |
| <input type="checkbox"/> CO Detection Calibration/Maintenance    | <input type="checkbox"/> Garbage Bins Repairs/Maintenance   | <input type="checkbox"/> Skylight Supply/Repair/Maintenance         |
| <input type="checkbox"/> Concrete/Curbs Repairs                  | <input type="checkbox"/> General Contracting                | <input type="checkbox"/> Tree Maintenance                           |
| <input type="checkbox"/> Designers                               | <input type="checkbox"/> Generator Fuel Supply              | <input type="checkbox"/> Thermal Scans, Building Envelope           |
| <input type="checkbox"/> Duct Cleaning                           | <input type="checkbox"/> Generator Maintenance              | <input type="checkbox"/> Thermal Scans, Electrical/Mechanical       |
| <input type="checkbox"/> Eaves Cleaning                          | <input type="checkbox"/> Glass Supply/Installation          | <input type="checkbox"/> Uniforms Supply                            |
| <input type="checkbox"/> Electrical Preventive Maintenance       | <input type="checkbox"/> Graffiti Removal                   | <input type="checkbox"/> Utility Bulk Purchasing                    |
| <input type="checkbox"/> Electrical Repairs                      | <input type="checkbox"/> Grounds Maintenance                | <input type="checkbox"/> Waste Management/Pick-up                   |
| <input type="checkbox"/> Electrical Supplies                     | <input type="checkbox"/> Handyman Services                  | <input type="checkbox"/> Water Penetration Control – Concrete       |
| <input type="checkbox"/> Elevator Consultants                    | <input type="checkbox"/> Hazardous Waste Removal            | <input type="checkbox"/> Water Storage Tanks Inspection/Maintenance |
| <input type="checkbox"/> Elevator Maintenance                    | <input type="checkbox"/> HVAC Systems Repairs/Maintenance   | <input type="checkbox"/> Windows Repair/Replacement                 |
| <input type="checkbox"/> Elevator Emergency Monitoring           | <input type="checkbox"/> Insurance Agents                   | <input type="checkbox"/> Windows Cleaning                           |
| <input type="checkbox"/> Employment Agencies                     | <input type="checkbox"/> Interior Plants Supply/Maintenance | <input type="checkbox"/> Wood Surfaces/Decking Refinishing          |
| <input type="checkbox"/> Energy Conservation Consulting          | <input type="checkbox"/> Investment Consultants             | <input type="checkbox"/> Wood Surfaces/Decking Supply               |

OTHER (Please Specify): \_\_\_\_\_



**SECTION B: GENERAL INFORMATION ON THE FIRM ATTEMPTING TO PREQUALIFY**

Name of the Firm: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Submitting Individual: \_\_\_\_\_ The Firm Website: \_\_\_\_\_

Title: \_\_\_\_\_ Date of Prequalification Statement Submission: \_\_\_\_\_

Address of the Firm: \_\_\_\_\_ Year of establishment of the Firm: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ The Firm is:

Facsimile: \_\_\_\_\_  Corporation  Partnership  Registered  Sole Proprietor

Has there been any change in ownership of the Firm during the last five years?

Yes  No (if "Yes", please explain on a blank page at the back of the statement)

Has the Firm changed names in the past five years?

Yes  No (if "Yes", please explain on a blank page at the back of the statement)

Provide three verifiable references for service currently provided to **Condominium Corporations**.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

I have authority to release information contained in this statement. It is understood that some of the information on the Firm may be considered confidential and that Newton-Trelawney Property Management will handle it as such. This statement will be used only for evaluation of the suitability of the Firm, in the opinion of Newton-Trelawney Property Management, for delivery of its services to the clients of Newton-Trelawney Property Management.

I understand and agree that this entire Prequalification Form, inclusive of all written, filled-in or attached contents, is the property of Newton-Trelawney Property Management.

I certify that the confidential information submitted herewith, including any attachment, is true to the best of my knowledge and belief.

Please submit your completed and signed application to [condoinfo@ntpm.ca](mailto:condoinfo@ntpm.ca).

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Print Name:*

\_\_\_\_\_  
*Title:*

\_\_\_\_\_  
*Date:*